Philip Dumaresq

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Bank of Canada

Dear hiring manager,

I am applying to work with Bank of Canada in a co-op position in the field of Information Technology over the summer. I’m currently studying in the Computer Science department at Heritage College and as such am learning HTML5, CSS, JavaScript, Bootstrap and Java. In addition to these languages, we’ve also learned about hardware support, software installation, networks development and much more.

My first year in Computer Science has taught me the ins and outs of programming in various languages and has helped me develop the problem solving skills required to be efficient in troubleshooting and testing code. I’ve worked with hardware inside the computers and in software installation and studied customer service and help desk skills. This has been learned through my Programming class, Web Programming, Hardware and Operating Systems and Networks. Because I have a wide variety of skills, I think I could be very useful working in one of your positions.

In my volunteer experience, I’ve developed skills in communicating efficiently in both French and English and I’ve demonstrated many times my ability to work as a team leader. I love having challenging problems to solve and will pour my efforts into finding effective solutions to problems that I come across. If I’m not able to find a solution to the problem, I’m good at using available resources to help me find a solution and asking others who may have encountered the problem before. I am always looking forward to learning new strategies and love learning in hands-on environments such as the one that this job would offer.

Thank you for considering me for this position, I hope to hear from you.

Sincerely,



Philip Dumaresq